



# Illinois Law Enforcement Training and Standards Board Executive Institute

## 2010 Police Executive Role in the 21<sup>st</sup> Century

### Illinois Application for Admission

*INSTRUCTIONS: Please type or print legibly. Answer each question as completely as possible. If necessary, you may attach additional sheets of paper. If you have any questions, please call the Executive Institute at (309) 298-2646. Incomplete applications will not be considered for enrollment. Mail completed application to:*

ILETSB Executive Institute  
Western Illinois University  
1 University Circle  
Macomb, IL 61455

**Application Deadline: December 15, 2009**

#### Part I – Personal Information

Name: \_\_\_\_\_  
Last First MI

Preferred First Name: \_\_\_\_\_ SSN (last 4 numbers): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Rank: \_\_\_\_\_  
MM/DD/YYYY

Current position title: \_\_\_\_\_  
(Communications Supervisor, Shift Commander, Chief Executive, etc.)

Applicant's E-mail: \_\_\_\_\_

#### Part II – Agency

Agency Name: \_\_\_\_\_

Chief Executive Officer: \_\_\_\_\_

CEO Email: \_\_\_\_\_

Agency Type:

- |   |  |
|---|--|
| <input type="checkbox"/> Municipal Police Department                        | <input type="checkbox"/> Sheriff's Office        |
| <input type="checkbox"/> College/University Police                          | <input type="checkbox"/> State Law Enforcement   |
| <input type="checkbox"/> Specialized (airport, park, transit, school, etc.) | <input type="checkbox"/> Federal Law Enforcement |
| <input type="checkbox"/> Other: _____                                       |  |

Total Sworn Personnel: \_\_\_\_\_

Agency Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Agency Telephone Number: \_\_\_\_\_

Preferred Daytime Telephone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

**Part III – Education/Training**

List all schools (high school, college, university, vocational or academy) attended. Please include law enforcement supervision and management training.

Name of Institution	Location	Hours Completed	Degree, Diploma or License	Date Completed

Check education level completed:

- Less than Associates Degree or less than 60 hrs. of college
- Associate’s Degree or more than 60 hrs. college with no degree
- Bachelor’s Degree
- Master’s Degree
- Terminal Degree

**Part IV – Experience**

Summarize your years of experience as a paid full-time member of a law enforcement agency in the following chart.

Work Category	Years of Experience
Operations Level (line officer)	
First Line Supervisor	
Mid Manager	
Commander/Assistant CEO	
Chief Executive Officer	
TOTAL	

Check the category that best describes your current job responsibilities.

Check One	Current Work Category	Description
	First line supervisor	First line supervisor of operations or line level personnel
	Mid manager	Supervisor of other supervisors in a single functional area
	Commander or Assistant CEO	Supervisor of other supervisors in multiple function areas
	Chief Executive Officer	Chief executive officer or elected administrator
	Other	Describe:

**Part V – Professional Activities and Community Service**

List the professional and civic organizations to which you belong and related activities, honors, and accomplishments.

- Professional:
  
  
  
  
  
  
  
  
  
  
- Civic:

**Part VI – Essay**

On a separate piece of paper, respond to the following questions individually in a brief essay; total word count for each question should not exceed 150 words. Retype each question followed by the answer. Please include your name in the event the essay becomes separated from your application.

1. What do you hope to gain personally and professionally by attending the PER21C?
2. How will your attendance at this course benefit your agency?
3. Beyond the information provided above, how are you qualified to attend PER21C?

**Part VII – Statement of Commitment Terms and Conditions**

This executive course is an intensive educational program requiring a significant commitment of time away from your agency and the completion of assignments. Please read, initial and sign the following:

**Applicant initials required for each item:**

- \_\_\_\_\_ • I understand that entrance to the **PER21C** is competitive and the submission of this application does not constitute enrollment.
- \_\_\_\_\_ • I understand that I must be prepared to complete upper-division (junior, senior and graduate level) university coursework.
- \_\_\_\_\_ • I agree to abide by the **ILETSB Executive Institute** code of honor, ethics and professional behavior.
- \_\_\_\_\_ • I agree to complete all work assignments and projects assigned for the **PER21C** course within the required time frames. All written projects will be the result of my own independent research. I agree that, if I do not make regular progress I may be suspended or removed from this program.

**Part VII – Statement of Commitment Terms and Conditions *continued***

- \_\_\_\_\_ • I understand that if selected to attend the **PER21C**, I will be required to attend **three traditional classroom instructional modules, participate in web-based instructional modules, complete assigned readings, and prepare a Review of Literature.**

Web-based Modules: January 25, 2010 through April 8, 2010

Classroom Modules: February 8-11, 2010  
March 8-11, 2010  
April 5-8, 2010

- \_\_\_\_\_ • I understand the **ILETSB Executive Institute** will provide tuition and lodging on my behalf.
- \_\_\_\_\_ • I understand and agree that all meals, transportation and additional expenses are my and/or the nominating department's responsibility.
- \_\_\_\_\_ • I understand I will receive written confirmation by email on or before *December 22, 2009* concerning my application to attend the **PER21C**.
- \_\_\_\_\_ • I understand that failure to adhere to the **Statement of Commitment Terms and Conditions** will result in my dismissal from the **PER21C**.
- \_\_\_\_\_ • **I understand the following Cancellation/No Show Policy.** The ILETSB Executive Institute is committed to delivering its calendar of courses as advertised. We understand the unexpected events of public service. However, the rising number of late cancellations and "no shows" requires that all registrants who do not cancel on or before **January 25, 2010** will be invoiced an administrative fee of \$100. All cancellations must be submitted on department letterhead and faxed to (309) 298-2642. A confirmation will be sent by email to the registrant. "No show" registrants will be invoiced the same. The exception is in the event of an emergency.

**Part VIII – Applicant Signature**

I have read, understand and agree with the **Statement of Commitment Terms and Conditions** as described.

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*

**Part IX – Agency Nomination (Required)**

*Admission to PER21C requires the nomination of your agency. If your agency supports your commitment to attend this training program, please ask your agency executive to read the **Statement of Commitment Terms and Conditions** and sign below in the space provided.*

I have read, understand and agree with the **Statement of Commitment Terms and Conditions** as described. I do support this applicant's attendance at the **Police Executive Role in the 21st Century** course.

\_\_\_\_\_  
*Type or Print Name*

\_\_\_\_\_  
*Type or Print Title*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date Signed*

\_\_\_\_\_  
*Type or Print Email Address*

**This course is approved for compliance with Public Act 94-354  
Annual Police Chief and Deputy Police Chief Training - 20 Hours**